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Building Plan Requirements for Residential Projects

**Note: Plans may be hand drawn and are not required to be to scale.
Plans must be complete to avoid an additional fee.**

1. MUST INCLUDE TAX PARCEL NUMBER ON BUILDING PERMIT APPLICATION
2. FLOOR PLAN SHOWING:
 - a. Exterior dimensions
 - b. Identify use of all rooms
 - c. Size and location of all doors and windows
 - d. Size and location of any stairs
3. FLOOR FRAMING PLAN SHOWING:
 - a. Size, spacing, and orientation of floor joists, piers, and girders
4. ROOF FRAMING PLAN SHOWING:
 - a. Size, spacing, and orientation of roof rafters and ceiling joists
5. WALL SECTION:
 - a. A sectional view showing the footing, foundation, floor joist, wall framing and roof framing. All coverings—wall, ceiling, and roof; and all insulation.