

# Building Permit Application

Submit via email: risbuildingpermits@gmail.com

Municipality \_\_\_\_\_ County: \_\_\_\_\_ Date: \_\_\_\_\_

**Tax Parcel Number (required):** \_\_\_\_\_ **\* Found on tax bill (control number)**  
To avoid delays in processing please provide tax parcel number.

Site Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Principal Contractor: \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Contractor's Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## TYPE OF WORK OR IMPROVEMENT (Check all that apply)

New Building     Addition     Relocation     Repair     Demolition     Other     Mobile Home

**Description of proposed work:** (See Plan Requirements for Residential on website to avoid an additional fee.)

\_\_\_\_\_  
\_\_\_\_\_

**Estimated cost of Construction (reasonable fair market value) \$** \_\_\_\_\_

**Water Service:**     Public     Private

**Sewer Service:**     Public     Private    Septic Permit # \_\_\_\_\_

**Zoning Permit No.** \_\_\_\_\_ **Zoning approval Date:** \_\_\_\_\_

Please attach a copy of zoning permit

## Flood Plain

Is the site located within an identified flood hazard area?     YES     NO

Will any portion of the flood hazard area be developed?     YES     NO

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically section 60.3

Lowest Floor level: \_\_\_\_\_

## Historic District

Is the site located within a historic District:     YES     NO

If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PACT 45 Uniform Construction Code, and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, right of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or documents or ordinances of the municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

## PLAN REVIEW AND LIABILITY DISCLAIMER

Richardson Inspection Services, LLC. recommends that all projects be prepared by a design professional. The intent of the plan review process is to direct the applicant to the applicable code sections pertaining to his project to ensure that upon installation the project will conform to the PA Uniform Construction Code or "UCC". Richardson Inspection Services, LLC. does not guarantee or

assume any responsibility for the application of the information provided by the plans review process. It is the responsibility of the persons performing the work to ensure that all the provisions of the UCC that pertain to your project, including compliance with all notes and details provided, are met prior to calling for an inspection. Richardson Inspection Services, LLC. has been hired as the Building Code Official by the municipality and represents only the municipality. Richardson is acting on behalf of the municipality and acting as an employee of the municipality for the purposes of the Tort Claims Act. Richardson Inspection Services, LLC. does not represent the owner of the property and is not working for the owner of the property.

Richardson Inspection Services, LLC. (or any of its employees or subcontractors charged with the enforcement of this code), while acting for the municipality in good faith and without malice in the discharge of the duties required by the UCC or other pertinent law or ordinance, shall not thereby be rendered liable. Richardson Inspection Services, LLC. is hereby relieved from liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of its official duties unless otherwise provided by law.

I hereby certify *as the owner* that the proposed work is authorized.

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Owner

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Signature Date

(Please Note: Owner's agent is NOT authorized to sign on behalf of the owner)

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Print Name

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Site Address